

MINUTES OF PRE-BID MEETING

Supply, Installation & Commissioning of Lifts (2 Nos) and Removing, Reinstallation & Commissioning of Existing Lifts (2 Nos) in Irrigation Department

Bid No.: CRIP/GOODS/NCB/84

PMU Conference Room

13th August 2020 at 10.00 a.m.

Backgrounds:

Invitation for Bids for Supply, Installation & Commissioning of Lifts (2 Nos) and Removing, Reinstallation & Commissioning of Existing Lifts (2 Nos) in Irrigation Department was published in Ceylon Daily News on 05th August 2020 and www.crip.lk web site. Deadline for submission is on 27th August 2020 by 02.00 p.m. local time.

Participants:

Following participants represented from Project Management Unit (CRIP)

No	Name	Designation	Institution
01	Eng. D.C.S. Elakanda	Project Director	CRIP
02	Eng. S.M.P. Siriwardana	Procurement Specialist	CRIP
03	Eng. W.S.T. Perera	Senior Engineer	CRIP
04	Eng. G.K. Pathmakeerthi	Former Director	ID
05	Eng. A.J.L.G. Fernando	DM (AHM)	ID
06	Eng. G. Shantha	DIE (Building Maintenance)	ID
07	Eng. J.M.C.D. Ratnayake	Engineer (Procurement)	CRIP

Following participants represented from Bidders' side

No	Name	Designation	Institution
01	E.D. Dilruk	Assistant Engineer	George Steuart Solutions (Pvt) Ltd
02	M.A.C.M. Saleels	Area Manager	AG Melco Elevator Company Lanka (Pvt) Ltd
03	R. Thuwendran	Senior Engineer	Metropolitan Engineering (Pvt) Ltd
04	Tuan Zameer	Assistant Manager	Metropolitan Engineering (Pvt) Ltd
05	Indeepa Soysa	Quantity Surveyor	Elevators (Pvt) Ltd
06	Prasanna Priyajanaka	Asst. Manager	Elevators (Pvt) Ltd
07	Shashika Perera	Sales Executive	Fujitec (Pvt) Ltd
08	Deepal	Engineer	Fujitec (Pvt) Ltd

Main Observations made:

Reference to Clause No. ITB 7.2 in Bidding Data sheet given with the bidding Document, Pre-bid meeting was held on at 10.00 am on 13th August, 2020 at the Conference Room of the CRIP-PMU at No 11, Jawatta Road, Colombo 05 and above participants attended for the meeting.

With the outcomes of the Pre-bid meeting and decisions of Irrigation Department, the Project decided not to carry out replacement of existing passenger lifts in Lift well no. 1 & 2 and 2 nos new lifts have to be installed in Lift well no. 3 & 4.

Summary of the query made and main decisions taken:

No	Query made	Answers given / Decisions taken
Project Director / CRIP briefed the objectives and topics of the meeting and informed all bidders that no time extension for Bid Submission and project delivery will grant since CRIP project will be end up 31 st December 2020		
1.0	It was queried that the delivery period of the entire lot is 10 weeks after awarding the Contract	Yes. Delivery period of the entire lot in the Bidding document is 10 weeks. However, according to the request made by all bidders in the pre-bid meeting, Project decided to extend the delivery period by additional 4 weeks. Therefore, Delivery period in the Bidding Document (Page 59) will be amended as 14 weeks through the Addendum.
2.0	It was queried regarding the Civil Works to be done for installation of the Passenger Lifts.	Civil Works have to be done before installation of the Passenger Lifts. Machinery Room improvements will be done by Irrigation Department. Other Civil works in the shafts have to be done by the Supplier.
3.0	It was queried that replacements of the two lifts to be done are in the same building or other.	Answer in the meeting; Replacements of the two lifts to be done are in the same building. However, Not applicable now
4.0	It was highlighted by four bidders that maintenance and warranty cannot be produced for replaced brands other than their own brands.	It was Noted by Purchaser in the meeting. However, Not applicable now
5.0	It was queried that why this tender cannot be done by two lots as replacement of existing Lifts and installation of new lifts separately.	It was Noted by Purchaser in the meeting. However, Not applicable now
6.0	It was suggested to mention speed of the passenger lifts as 1m/s instead of range of 60 – 105 m /min since 1 m/s speed of passenger lifts is enough for 5 floors destinations and low speed of passenger lifts can be supplied with low price.	Required Speed of the passenger lifts mentioned in the Bidding Document is 60 – 105 m /min. It will be amended as 1 m/s through the Addendum.

7.0	It was queried that advance payment is applicable for this procurement or not	Advance payment can be arranged for this procurement. all bidders will be informed regarding the advance payment through the Addendum.
8.0	it was queried that Factory Visit is applicable for this procurement or not	No. Factory Visit will not applicable for this procurement.
9.0	It was queried that stainless steel mirror finished is required for whole cabin of the Lift.	It was decided to remove " Stainless steel mirror finished " in the bidding document and replace it as " Hairline stainless steel 304 " in the Addendum.
10.0	It was queried regarding the finishing of the Car floor	Material - Granite floor with stainless steel Approval shall be taken from Engineer – Irrigation Department nominated by Director General of Irrigation before installation of the same
11.0	It was queried regarding the capacity of the Passenger Lift as capacities of the Lifts can be vary with standards followed at the manufacturing process. Lift Capacity mentioned in the bidding document is 750 kg.	It will be amended as 750-800 kg range through the Addendum as all bidders can be participated for bidding process.
12.0	All bidders are informed to hold third party inspection for type certification of the goods at the factory and submit all documents before shipments of the passenger lifts	
13.0	It was requested from all bidders to send clarifications to Project Director-CRIP by a formal letter or e-mail, on or before 17 th August, 2020. Accordingly addendum will be issued to all bidders.	

The meeting was concluded on the same date at 11.45 a..m. (13th August 2020)

Eng. D.C.S Elakanda
Project Director
Climate Resilience Improvement Project